KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
October 23, 2025

A meeting of the KCEAA Executive Committee took place at 11:00a.m. on Thursday, October 23, 2025, at KCEAA Central Office located at 601 Brooks Street, Charleston, WV.

Committee Members Present:

Mr. Harry Miller	Mr. Glenn Summers(zoom)	Mr. Dave Fletcher
Mr. Rory Isaac	Commissioner Lance Wheeler	Mr. Tim Morris

Committee Members Absent:
Ms. Lillian Morris

Staff/Other Present:

Ms. Monica Mason	Ms. Jordan VanMeter	Mr. Jason Sergent
Mr. John Shaheen	Ms. Carrie Dysart(zoom)	Mr. Tom Susman
Mr. Ethan Walker		

Call to Order:
Mr. Harry Miller called the meeting to order.

Approval of Minutes:
Motion made by Mr. Rory Isaac, second by Mr. Tim Morris, to approve the meeting minutes from September 25, 2025. The motion passed.

New Business:

Highmark Contract Update- Monica Mason & Tom Susman:

- Monica Mason and Tom Susman provided an update on the Highmark contract, noting that negotiations are ongoing. If a satisfactory rate cannot be reached, the contract with Highmark will end on January 1, 2025.

Old Business:

- No old business.

Open Forum:

- Monica Mason provided an update on QMC, noting that they have collected $1.5 million from September to date, which includes backlog. She reviewed that a representative from QMC will attend the November Board meeting. She noted that it will take 3-6 months of data before QMC's reports are fully accurate.
- Monica Mason provided an update on the tiered response implementation, noting that the project remains on track for the December 1, 2025, go-live date. Metro is working on completing the CAD updates. Internal meetings continue, with the next focus on the mass bid and fly car process. Employee meetings are scheduled for November. Metro will conduct training for their employees and KCEAA Comm Center staff during the first two weeks of November. Monica also noted that a letter thanking Metro for their support has been sent on behalf of the Board and reviewed the plan for a Community Response Vehicle.

- Harry Miller stated that the Implementation Committee made a motion to recommend to the Executive Committee, who will in turn recommend to the full Board, the approval of a software update to First Watch called Rides, which will assist with compliance for the tiered response initiative. The update carries a $20,000 annual fee.

Motion made by Mr. Dave Fletcher, second by Mr. Rory Isaac, to recommend to the full Board the approval of the software update to First Watch at an annual cost of $20,000. The motion passed.

<u>**Adjournment**</u>:
There being no further business, a motion was made by Mr. Tim Morris, second by Mr. Rory Isaac, to adjourn the meeting. The motion passed.

Respectfully submitted:

Ethan Walker